



## Southwestern Montana Family YMCA Summer Camp 2026 – Information Sheet

Children are divided into the following grade groups: K-1, 2-3, 4-6

Full Day camp starts at 7:30am each day and ends at 5:30pm.

Half Day times choose between: 7:30am-12:30pm or 12:30pm-5:30pm

(May alternate between morning & afternoon half day sessions but MUST coordinate with Brooke)

**\*Children must be picked-up no later than 5:30pm or a late fee will be added.\***

### **INFORMATION STRATEGIES:**

The camp director will contact parents directly with any important updates or changes to camp. Weekly schedules are texted to parents on Sunday evening. We have a whiteboard attached to the fence outside the tent. Reminders and important dates or changes will be written on the board. **DO NOT CALL** the front desk to make inquiries or alternate arrangements, please call or text Brooke at 406-548-2563.

### **DROP OFF AND PICK UP PROCEDURES:**

1. Please follow speed limits in the parking lot for the safety of our children.
2. If your child will be picked up at an alternate time, please contact Brooke to make arrangements for pick up. Campers are often offsite throughout the day.
3. Please do not drop off your child before counselors are present.
4. Every day, when dropping off and picking up, whether onsite or meeting the group at an alternate location, please make sure to check in with a counselor verbally.
5. There will be a late fee of \$1 per minute past 5:30pm assessed if a child is not picked up on time.

### **NECESSARY ITEMS: each child must have the following items for use everyday:**

1. water bottle
2. sunscreen & bug spray
3. swimsuit & towel
4. proper footwear & outerwear, consider weather changes daily
5. backpack to keep it all in

DO NOT send toys, games, electronics, money etc. unless asked to do so by the camp director

### **CONDUCT: Rules and Safety (lengthy but important):**

Our code of conduct is committed to providing a safe and welcoming environment for all of our camp participants and staff. We ask that individuals act appropriately while they are in our program. Our code of conduct includes respect for others and property, being responsible, caring and compassionate toward others, and being safe. Any behavior that does not fall within these areas of behavior will be considered unacceptable. Specifically, this includes:

- Name-calling, angry or vulgar language or gestures, or shouting at others
- Physical contact with another person (camper or staff) in an angry or threatening way
- Harassment or intimidation with words, gestures, body language, or other menacing behavior
- Carrying or concealing any type of weapon or an object that may be used as a weapon

Participants are responsible for their own personal comfort and safety and should ask any person whose behavior threatens their personal comfort to refrain from doing so. If they should need help, our staff is trained to respond to any reported violation of our code of conduct. Please help your child understand that he/she must not hesitate to ask a counselor for help dealing with a situation he/she feels they cannot handle.

Safety is important to our program. All children MUST be brought to and picked up from camp by a parent or authorized person. Camp rules will be established and discussed at the beginning of camp and regularly reviewed.

Please review the following rules with your child:

- Children are not to climb on fences, hang on outside tent poles, or stand/play on tables
- Children are to respect equipment: only use equipment and supplies for their intended purpose.
- Children are to respect boundaries of fellow campers and counselors: no horseplay, jumping, kicking, or hitting other people. This includes not hitting people with sticks or pushing them into water. Treat others the way you want to be treated.
- Children are to respect the YMCA facility: campers will be respectful inside the YMCA and will not scream or run while entering the building.
- Children are not permitted to vandalize, graffiti, or destroy anything on YMCA campus or in the community.
- Children will respect the lifeguards while in the pool area and will follow all rules.
- Children will be encouraged to participate in games & activities and follow the rules with good sportsmanship.

## POLICY FOR RULE INFRACTIONS

INFRACTION	CONSEQUENCE
MINOR	The counselor will talk to the child about the behavior and find a remedy to bring it to an end. The child may sit out of an activity for a designated time.
MAJOR	(Or repeated minor infractions): the child will be given a write-up
1 <sup>ST</sup> WRITE UP	The child will discuss the write-up with the counselor and when parents arrive to pick up the child, they will also be made aware of the write-up. <b>Children will be automatically written up for the destruction of property, equipment, toys or violence. Replacing or fixing the damaged item will be required.</b>
2 <sup>ND</sup> WRITE UP	The parent will be given the write-up when they pick their child up from camp and the child will not be allowed to return the following day. A meeting with the child and parent will take place with the counselor giving the write-up and the child may return after one day of suspension.
3 <sup>RD</sup> WRITE UP	The parent will be given the write-up when they pick their child up from camp and the child will not be allowed to return for a period of 1 week. Before the child can return, a meeting with the child, parent, counselor and camp director will have a meeting to discuss the child's options to continue at camp. It is the parent's responsibility to contact the camp director to set up an appointment. Notice will be given on how soon you need to schedule.
4 <sup>TH</sup> WRITE UP	The parent will be called to immediately pick up the child from camp and the child will be removed from the camp for the rest of the summer. <b>Dismissal from camp due to 4 write-ups or any other extenuating circumstances due to the child's behavior may occur at any time during the summer and no refunds will be given for camp dismal.</b>

### DISABILITIES/SPECIAL CARE:

In order for us to best meet the needs of our campers, please provide us with any special needs or considerations for your child. Meet with the camp director to discuss these needs and have a plan devised.

### EMERGENCY PROCEDURES:

All precautions will be taken to prevent serious health risks. In the event a minor injury occurs, the camp director or certified staff will administer first aid. An incident report will be filed. In case of a major injury or health problem, these steps will be taken:

1. 911 will be called
2. First Aid/CPR/AED Certified staff member will administer immediate first aid until professional services arrives
3. The parent will be contacted. If they cannot be reached, the emergency contact will be notified
4. A staff member will accompany the child to the hospital and will remain with the child until the parent or emergency contact arrives.

### BREAKFAST, LUNCH, AND SNACKS:

We will be utilizing the USDA Free Summer Lunch Program to provide a simple breakfast and sack lunch. The YMCA will provide a mid-morning snack and afternoon snack to each child. **Campers are allowed and encouraged to bring their own food if they do not want to eat the food provided. Please pack it in a lunchbox with an ice pack.**

### FIELD TRIPS:

Field trips take place every Friday. **Children will need to bring \$5 if they wish to attend the field trip. If your child needs a life jacket for the field trip, it is the parent's responsibility to supply one in order to ensure proper fit on the child and for sanitation purposes. Failure to do this will result in not being able to participate in the water activity. Reminders will be sent out with the weekly information text and permission slip.** ALL campers (full-day and half-day) are allowed to go. Permission slips can be picked up from the director and must be returned completed by Thursday. Parent's may contact Brooke directly via text message if they are unable to complete the permission slip on time. We DO NOT provide alternate care on Friday for those not going on the trip. Beaverhead County High School Transportation Department provides the buses and the camp counselors supervise the buses and trips.



Southwestern Montana Family YMCA  
75 Swenson Way, Dillon, MT  
(406)683-9622  
swmf-ymca.org

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FOR HEALTHY LIVING  
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